

## **STS NATIONAL DATABASE PARTICIPANT ROLES AND DESCRIPTIONS**

### **INTERMACS AND PEDIMACS**

**Note:** A valid email address, mailing address, and phone number are required for all roles.

#### **Physician Representative** (formerly known as the Principal Investigator)

- Lead physician (surgeon or cardiologist) responsible for the oversight of data submissions
- Only one MD can be assigned the role of Physician Representative.

#### **Site Administrator**

- Serves as the point person for data-related inquiries, receipt and distribution of reports and other materials, and audit coordination

#### **Data Entry Coordinator**

- Primary person who enters the data into the STS Intermacs Database

#### **Billing Contact**

- Individual to be invoiced for the calendar year participation fees
- Please provide only one Billing Contact per facility.

#### **Contract Contact**

- Individual with whom STS addresses contractual matters

### **ADULT CARDIAC, GENERAL THORACIC, AND CONGENITAL HEART SURGERY DATABASES**

**Note:** A valid email address, mailing address, and phone number are required for all roles. If you wish to move from vendor-based participation to the direct data entry option, please contact the STS National Database team at [stsd@sts.org](mailto:stsd@sts.org). Direct data entry roles are not available in the Webform version of the participant contact form.

#### **Surgeon Representative**

- Lead surgeon whose data will be submitted to the STS National Database. The Surgeon Representative signs the Participant Agreement on behalf of the Surgeon Participant(s).
- Granted read-only access to the IQVIA platform
- Only one physician per database participant can be assigned the role of Surgeon Representative.
- Must sign a Schedule A form

#### **Participant Surgeon**

- Participating surgeon whose data will be submitted to the STS National Database

- Granted read-only access to the IQVIA platform
- With the exception of the surgeon representative, all surgeons are to be identified on the contact form as “Participant Surgeon.”
- Must sign a Schedule A form

#### **Anesthesiologist Representative**

- Lead anesthesiologist whose data will be submitted to the STS National Database. The Anesthesiologist Representative signs the Participant Agreement on behalf of the Anesthesiologist Participant(s).
- Granted read-only access to the IQVIA platform
- Only one physician per database participant can be assigned the role of Anesthesiologist Representative.
- Must sign a Schedule B form

#### **Anesthesiologist**

- Participating anesthesiologist whose data will be submitted to the STS National Database
- Granted read-only access to the IQVIA platform
- With the exception of the anesthesiologist representative, all anesthesiologists are to be identified on the contact form as “Anesthesiologist.”
- Must sign a Schedule B form

#### **Primary Data and File Contact**

- Primary data manager for participants who submit data to the Database using an STS-certified software vendor
- Receives all communications, including matters related to STS National Database data submissions, general announcements, and billing
- Granted read/write access to the IQVIA platform with the ability to upload data files
- Only one individual per Database participant can be assigned the role of Primary Data and File Contact.

#### **Primary Direct Data Entry Contact (New Role as of July 1, 2020)**

- Primary data manager for participants who submit data to the Database using the direct data entry option
- Receives all communications including matters related to STS National Database data submissions, general announcements, and billing
- Granted read/write access to the platform with the ability to enter data
  - Has access to the Data Download Report
- Only one individual per Database participant can be assigned the role of Primary Direct Data Entry Contact.

#### **Backup Data and File Contact**

- Backup data manager for participants who submit data to the Database using an STS-certified

software vendor

- Assists the Primary Data and File Contact with data-related submissions to the STS National Database
- Receives communications related to STS National Database data submissions and general announcements
- Granted read/write access to the IQVIA platform with the ability to upload data files
- Database participants may have more than one Backup Data and File Contact.

#### **Backup Direct Data Entry Contact (New Role as of July 1, 2020)**

- Backup data manager for participants who submit data to the Database using the direct data entry option
- Assists the Primary Direct Data Entry Contact with data-related submissions to the STS National Database
- Receives communications related to STS National Database data submissions and general announcements
- Granted read/write access to the platform with the ability to enter data
  - Does not have access to the Data Download Report
- Database participants may have more than one Backup Direct Data Entry Contact.

#### **Data Quality Report Recipient**

- Non-data manager staff member who requires access to the IQVIA platform
- Granted read-only access to the IQVIA platform
- Database participants may have more than one Data Quality Report Recipient

#### **National Report Recipient**

- While this role is still valid, it primarily was used by the previous data warehouse of the STS National Database. National Report Recipients have the same level of access to the IQVIA platform as Data Quality Report Recipients.
- If applicable, granted read-only access to Umbrella Reports

#### **Billing Contact**

- Individual to be invoiced for the STS National Database participation fees
- Not granted access to the IQVIA platform

#### **Billing Contact – Anesthesiologist Participant**

- Individual to be invoiced for the STS National Database Anesthesiology Component fees, if applicable
- Not granted access to the IQVIA platform

#### **Contract Contact**

- Individual with whom STS addresses contractual matters
- Not granted access to the IQVIA platform

**Participant Generated Software (PGS) Developer**

- Programmer responsible for developing the facility's software should the facility opt out of choosing an STS certified participant software vendor
- Not granted access to the IQVIA platform

**Participant Generated Software (PGS) Billing Contact**

- Individual to be invoiced for the PGS fees outlined on the PGS Developer Agreement
- Not granted access to the IQVIA platform